

## **Alumni Collection**

**MSOE AC 25**

**1918-Ongoing**

### **2.2 Cubic Feet (2 Records Center Boxes and a Half-Manuscript Size Box)**

**Abstract:** This collection contains records related to the MSOE Alumni Program: correspondence, surveys, directories, press releases, and promotional materials.

**Biography:** These records were produced during all stages of alumni activities and events; surveys, directories, and promotional materials are also contained in this collection.

#### **Scope and Content Note:**

##### Series 1: Administrative/Membership Documents

This series contains alumni directories, financial documentation for the association, and histories.

##### Series 2: Events and Awards

This series contains drafts of several speeches given by Oscar Werwath to alumni conventions, monthly reports, and event-related planning documents.

##### Series 3: Resources

This series contains documentation of various statistics regarding companies employing MSOE graduates, salary information, and information about career paths.

##### Series 4: Programs and Associations

This series contains predominantly minutes and correspondence from meetings of the Alumni Association.

##### Series 5: Alumni Newsletters

This series contains assorted copies of the Alumni Newsletter (later known as the *Alumnus*) from 1947 to 1997.

##### Series 6: Alumni Survey

This series contains the results of Alumni surveys from 1952, 1953, 1960, 1964, and 1968. These surveys record alumni graduation year, job title, department, and city.

##### Series 7: Regional Branches (Arranged alphabetically by city)

This series contains documents relating to specific regional branches of Alumni Clubs. Documents range from event announcements and planning committee minutes, to correspondence regarding receipt of the Regional Branch Manual.

## Series 8: Press Releases, Mailings, Photographs, Assorted Correspondence

This series contains an assortment of ephemera sent to Alumni announcing events, membership information, and programs. It also contains several undated photographs of an alumni dinner event [?].

**Arrangement:** Chronological; Series 7, Alphabetical.

### **Administrative Information:**

**Restrictions:** There are no access restrictions on this collection.

**Acquisition Information:** Unknown Acquisition.

**Processing Note:** Processed by Lindsay Bastian in October 2012.

### **Contents List:**

#### **Series 1: Administrative/Membership Documents**

Box 1 Folder 1	Alumni Directory, 1919-1976
Box 1 Folder 2	Bachelor of Science Degrees Alumni Directory, 1919-1955
Box 1 Folder 3	Membership Roster, 1948
Box 1 Folder 4	Mailing List, 1948-1949
Box 1 Folder 5	Cash Books, 1948-1953
Box 1 Folder 6	Air Conditioning Technicians Alumni Directory, 1948-1957
Box 1 Folder 7	Radio Television Technicians Alumni Directory, 1950-1957
Box 1 Folder 8	Engineers Alumni Association Executive Committee, 1951-1953
Box 1 Folder 9	Alumni Associations Directory, 1951-1953
Box 1 Folder 10	Financial Records, 1951-1958
Box 1 Folder 11	Endowment Fund Goals, 1956
Box 1 Folder 12	Financial Records, 1961-1968
Box 1 Folder 13	Honor Roll, 1966
Box 1 Folder 14	Board of Directors Roster, Change of Address, 1967
Box 1 Folder 15	Annual Reports, 1973-1974, 1992-1993, 2002
Box 1 Folder 16	Board of Directors Roster, 1973-1975
Box 1 Folder 17	Profiles of Outstanding Alumni from Engineering and Business, 1991
Box 1 Folder 18	Alumni Directory, 2003 [CD-ROM]
Box 1 Folder 19	Histories, Undated.
Box 1 Folder 20	Articles of Organization, By-Laws, Undated.

## **Series 2: Events and Awards**

Box 1 Folder 21	Oscar Werwath Speech to Alumni Convention, 1936
Box 1 Folder 22	Speech to Alumni, 1943
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Box 1 Folder 25	Fun Fest Election, 1951
Box 1 Folder 26	Awards for Outstanding Achievement, 1964-1974
Box 1 Folder 27	Class Reunions, 1965, 1975
Box 1 Folder 28	Area Alumni Clubs Speech, 1967
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Box 1 Folder 30	Area Alumni Clubs Speeches, Undated

## **Series 3: Resources**

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Box 1 Folder 33	Top 100 Employers and Secondary Employers, 1970
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Box 1 Folder 35	Placement and Salary Statistics, 1974
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Box 1 Folder 39	Employee Trait Questionnaire, 1989
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Box 1 Folder 42	Career Net, Undated.
Box 1 Folder 43	Resumes, Undated.
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## **Series 4: Programs and Associations**

Box 1 Folder 45	Minutes, Correspondence, 1949-1950
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Box 1 Folder 50	Correspondence, 1961
Box 1 Folder 51	Alumni Organizations List, 1963
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Box 1 Folder 53	Correspondence, President's Notes, 1966-1967
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### **Series 6: Alumni Survey**

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Box 2 Folder 8	Alumni Survey, 1964 [1 of 4]
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**Series 7: Regional Branches (Alphabetical by City)**

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Box 2 Folder 40	Hartford [Connecticut], 1950
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Box 2 Folder 44	Jersey City [New Jersey], 1950

Box 2 Folder 45	Kenosha [Wisconsin], 1950
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Box 2 Folder 47	Lansing [Michigan], 1950
Box 2 Folder 48	Madison [Wisconsin], 1950
Box 2 Folder 49	Milwaukee [Wisconsin], 1949-1955, 1960-1967, 1980-1981, Undated
Box 2 Folder 50	Minneapolis [Minnesota], 1950, 1967, 1977, 1980-1981
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**Series 8: Press Releases, Mailings, Photographs, Assorted Correspondence**

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Box 2 Folder 97	"O.W.'s Boys" [poem], Undated
Box 2 Folder 98	Miscellaneous Documents, Undated
Box 3 Loose	Alumni Records/Scrapbook, Undated